



New Mexico Network for Women in Science & Engineering
August 2016 Board Meeting
Home of Jeanne Banks
Placitas, NM
13 August 2016 | 10:00 AM



Board Meeting Action Items:

Date Opened	Action Item	Person/ Committee Responsible	Due Date	Status
10.25.15	MODIFIED Collect Information and present a white paper regarding the application of a small usage fee (as a percentage of incoming funds) that utilize the Network's 501(c) 3 designation. If needed, establish proposed policies for EYH donations.	Jeanne Banks with a committee	August Board Meeting	Open
10.24.15 at AM	2016 Annual Meeting Location Information	Tinka G./ Becca G.	Next Board Meeting	Reported 6/11. Closed
10.25.15	Provide draft changes to the policies and procedures	All Board Members	Next Board Meeting	Open
10.25.15	Bring suggestions for student awards to the committee	All Members	Ongoing	Open
10.25.15	Provide names of TechTrek participants from Las Vegas to Phyllis Baca.	Cheri Burch	Next Board Meeting	Open
10.25.15	Talk with Elizabeth Ratslaff and/or another rep about an EYH	Phyllis Baca / Becca Galves	Next Board Meeting	In Progress
12.5.15	Provide feed-back to MyChelle on the initial draft Business Plan.	Board Members	Next Board Meeting	In Progress
12.5.15	Collect information and create media for EYH local directors regarding the value-added of the State Network	Rebecca Galves	Next Board Meeting	In Progress
12.5.15	Present updates on the media campaign plan at upcoming board meetings.	MyChelle Andrews	On-going	Open
2.13.16	Look into volunteer/employee designated match/fund match through Los Alamos NL, Sandia NL, and Intel.	Jan Frigo / Rebecca Galves	On-going	Reported 6/11 In Progress
2.13.16	Investigate Pay Pal and report at board meeting. MODIFIED at 4/2/16 board meeting. Look into an on-line way to accept memberships and donations.	Rebecca Galves	Present at next Board Meeting	In Progress

Date Opened	Action Item	Person/ Committee Responsible	Due Date	Status
2.13.16	Connect with Jan Frigo regarding thumb drives.	Rebecca Galves	June Board Meeting	Closed.
2.13.16	Look into providing a bracelet with QR code for the web-site	Lina Germann	April Board Meeting	Closed.
4.2.16	Investigate the bank minimum balance policy.	Jeanne Banks	Next Board Meeting	Closed
4.2.16	Review Policies/Procedures and/or look into business model that would allow payment to an independent contractor to chair/run a local EYH	Barbara Torres & Jeanne Banks	Next Board Meeting	Open
4.2.16	Work to get EYH funds donated for 2016 conferences settled.	Phyllis Baca / Lina Germann	Next Board Meeting	Closed