



New Mexico Network for Women in Science & Engineering
June 2016 Board Meeting
Oliver La Farge Branch of Santa Fe Public Library
Santa Fe, NM
11 June 2016 | 10:30 AM



Board Meeting Action Items:

Date Opened	Action Item	Person/ Committee Responsible	Due Date	Status
10.25.15	MODIFIED Collect Information and present a white paper regarding the application of a small usage fee (as a percentage of incoming funds) that utilize the Network's 501(c) 3 designation. If needed, establish proposed policies for EYH donations.	Jeanne Banks with a committee	June Board Meeting	Open
10.24.15 at AM	2016 Annual Meeting Location Information	Tinka G./ Becca G.	Next Board Meeting	Report 6/11
10.25.15	Provide draft changes to the policies and procedures	All Board Members	Next Board Meeting	Open
10.25.15	Bring suggestions for student awards to the committee	All Members	Ongoing	Open
10.25.15	Function as an exploratory committee and provide suggestions on how the Network could have a presence at TechTrek. Something to wear to identify us as NMNWSE.	Cheri Burch, MyChelle Andrews, Rebecca Galves, Phyllis Baca		Closed. Table to display NMNWSE info at Professional Women's Night or Parent's event in exchange for supplying water bottles. Any presenters clearly show they are in the Network.
10.25.15	Provide names of TechTrek participants from Las Vegas to Phyllis Baca.	Cheri Burch	Next Board Meeting	Open
10.25.15	Talk with Elizabeth Ratslaff and/or another rep about an EYH	Phyllis Baca / Becca Galves	Next Board Meeting	In Progress
12.5.15	Provide feed-back to MyChelle on the initial draft Business Plan.	Board Members	Next Board Meeting	In Progress
12.5.15	Collect information and create media for EYH local directors regarding the value-added of the State Network	Rebecca Galves	Next Board Meeting	Open

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12.5.15	Present updates on the media campaign plan at upcoming board meetings.	MyChelle Andrews	On-going	Open
12.5.15	Investigate costs and vendors to provide lanyards, T-Shirts, Network Pin, etc. for TechTrek.	Committee: Cheri, Tinka MyChelle, Diane	Next Board Meeting	Closed. Provided.
2.13.16	Look into volunteer/employee designated match/fund match through Los Alamos NL, Sandia NL, and Intel.	Rebecca Galves / Jan Frigo	June Board Meeting	Open
2.13.16	Investigate Pay Pal and report at board meeting. MODIFIED at 4/2/16 board meeting. Look into an on-line way to accept memberships and donations.	Rebecca Galves	Present at next Board Meeting	Open. Reported at April meeting. Pending bank minimum balance report.
2.13.16	Investigate what is being done this year at NAISEF and report at board meeting.	Tinka Gammel	April Board Meeting	Closed. NAISEF will be virtual in the future.
2.13.16	Connect with Jan Frigo regarding thumb drives.	Rebecca Galves	June Board Meeting	Open. In progress
2.13.16	Look into providing a bracelet with QR code for the web-site	Lina Germann	April Board Meeting	Closed. Cost is <\$1/QR wristband vs >\$5/wristband thumb drive with careers book. For this, the careers book must be mobile-friendly,
4.2.16	Investigate the bank minimum balance policy.	Jeanne Banks	Next Board Meeting	Open
4.2.16	Review Policies/Procedures and/or look into business model that would allow payment to an independent contractor to chair/run a local EYH	Barbara Torres & Jeanne Banks	Next Board Meeting	Open
4.2.16	Work to get EYH funds donated for 2016 conferences settled.	Phyllis Baca / Lina Germann	Next Board Meeting	Open