



New Mexico Network for Women in Science and Engineering

OFFICERS: Elizabeth Kallman, President; Diane Albert, Vice President; Yolanda King, Treasurer; Claudia Barreto, Secretary; Charlene Bausinger, Past President

December 2007 Board Meeting Agenda

Date: December 1st, 2007
Time: 10:00 AM
Place: Northrup Grumman

TOPIC

Call to Order (quorum = majority of Board, including proxies)
 Secretary's Report
 Treasurer's Report

PRESENTER

Elizabeth Kallman
 Claudia Barreto
 Yolanda King

Reports from Standing Committee Chairs:

Annual Meeting Chair
 Elections
 Archives
 Web Page
 Membership
 Fund Raising
 Newsletter
 Policies and Procedures
 Publicity/Outreach
 Student Awards

Barbara Torres
 Georgia Pedicini
 Mary S. Campbell
 Tinka Gammel
 Dana Roberson
 (Open, Elizabeth Kallman)
 Meghan Norvell
 Claudia Barreto
 Charlene Bausinger
 Mercedes Agogino

Expanding Your Horizons:

State
 Albuquerque (non-Board position)
 Los Alamos (non-Board position)
 Silver City (non-Board position)

Dana Roberson
 LeAnn Brasure
 Wendee Brunish
 Adrienne Dare

Chapter Reports:

Central Chapter
 Eastern Chapter
 Northern Chapter

Jeanne Banks
 Mercedes Agogino
 Wendee Brunish

Old Business/Action Items:

Date Opened	Open Action Items	Responsible	Status
Ongoing	Funding Proposals? Award nominations?	Board/Nancy	Open
10/28/07	Fund Raising Chair	Board	Open
10/28/07	File AGO annual report.	Vice President/President elect	Open
10/28/07	Clarify IRS tax status for filing our taxes & PRC annual report & AGO annual report.	Yolanda	Open
10/28/07	Open records policy. We need to review our technical opinions to make sure they are not public policy issues.	Board	Open
10/28/2007	Judging Criteria for next year's IMPACT! Award. An AIAA template courtesy of Prof. Randy Truman (UNM) is available for review.	Elizabeth Kallman	Open

New Business, Announcements:

1. Date/Location of Next Board Meeting