



New Mexico Network for Women in Science & Engineering

**April 2017 Board Meeting
New Mexico Tech Campus - Jones Annex, Room 101.
1 April 2017**

2016 - 2017 Officers
Past President - Phyllis Baca
President - Rebecca Galves
Vice President - Vacant
Treasurer - Jeanne Banks
Secretary - Barbara Torres

Attendees:

Rebecca Galves, Jeanne Banks, Barbara Torres, and Diane Oyen (Non-member)
Proxies: Claudia Barreto to Barbara Torres; Tinka Gammel and Dana Roberson to Jeanne Banks

The April 2017 board meeting of the New Mexico Network for Women in Science and Engineering was called to order at 1:30 PM by Rebecca Galves, 2016-2017 president.

Topic Presenter

Secretary's Report -----Barbara Torres

December 2016 Board meeting minutes were approved as amended and will be sent to the web master for posting.

Treasurer's Report-----Jeanne Banks

Total assets is \$14,897.11 The Checking account is \$; savings account balance is \$. Moving money from savings to avoid fees. A copy of the March financial report is attached as March 2017 Financial Report.pdf.

Jeanne developed a template Annual Meeting Budget.

The financial report will be filed for audit.

Standing Committee Reports

Annual Meeting Chair----- Mikki Jemin

Get e-mail from Mikki

The 2016 - 2017 FY Annual Meeting will be October 20 - 22, in Silver City, NM. Looking at Murray Hotel and Western University.



New Mexico Network for Women in Science & Engineering

Dean of Arts & Sciences approached on having student members of the AAUW participate in a Poster Session. Planning on inviting all members of AAUW at Western University.

Planning to contact NM state AAUW to join in the 2017 Annual Meeting.

Elections-----**Yolanda King**

No Report. Still need a Vice President/President-elect.

Archives-----**Mary Campbell**

No Report.

Communications-----**Tinka Gammel/Web Master - Diane Oyen**

Need report from Diane Oyen

Membership-----**Jeanne Banks/Becca Galves**

Have 38 members to date.

ACTION: Barbara - Look into whether there is a legal issue with providing non-fee membership

Discussion on Northern EYH reaction to the membership offers. Discussed how to provide the membership to EYH volunteers.

Fund Raising-----**Rebecca Galves**

Looking forward to receiving \$5000 from HP after a vetting process. We have been asked to participate in HP Next Gen STEAM event.

Becca has identified potential with A. I. Pearce. PLTW has shifted focus to formal education.

Becca is looking into Ford PAS by June Board meeting.

Policies and Procedures-----**Barbara Torres**

No action.

Publicity/Outreach-----**Vacant**

ACTION: Jeanne will assume responsibility to plan for a Total Wine and More event within a week or two of CeYH.



New Mexico Network for Women in Science & Engineering

MODIFIED: Jeanne will investigate a Total Wine and More event for a future date.

Student Awards-----**Mercedes Agogino**

No Report.

IMPACT! Award-----**Phyllis Baca**

Call for nominations will go out in May.

We will have a Special IMPACT! award recognizing Mercedes in Albuquerque in June.

STEM Outreach Liaison-----**Cheri Burch**

No Report

Expanding Your Horizons Conferences

State-----**Rebecca Galves**

BECCA - [Is there a report here?](#)

Local Reports-----**Local Chairs**

Central-----**Rochelle Larson**

No Update.

Los Alamos (Santa Fe) Spring-----**Jan Frigo**

No Report.

Santa Fe Fall-----**Lina Germann**

No Report

Las Cruces-----**Rebecca Galves**

The Young Women in Computing held 2 EYH events. Middle School was Jan. 28. Anticipate ##### girls attended. 5th grade date is/was March 4, 2017. [Attendance?](#)

Western-----**Mikki Jemin**

Jeanne took 360 back packs to Las Cruces.



New Mexico Network for Women in Science & Engineering

Carlsbad-----**Cassie Marrs**

No Report

Local Chapters

Central Chapter-----**Jeanne Banks**

No Report.

Northern Chapter-----

No Report.

Southern Chapter-----**Rebecca Galves**

No Report.

April board meeting was adjourned at 3:05 PM.

The next board meeting will be in Albuquerque CNM Montoya Campus at 10:00 AM on June 10, 2017.

Board Meeting Action Items:

Date Opened	Action Item	Person/ Committee Responsible	Due Date	Status
10.25.15	MODIFIED: Collect Information and continue discussion regarding retaining a small percentage of funding that is directed through the Network's 501(c) 3. Determine if this will require a Board vote to change the Policies and Procedures.	Jeanne Banks with a committee	Continuing	Closed. Concept to be voted on at June Board meeting.
10.25.15	Provide draft changes to the policies and procedures.	All Board Members	Continuing	Vote at June Board meeting
10.25.15	Explore a concept to honor Mercedes Agogino contributions to the network in conjunction with a membership event.	Yolanda King	Next Board Meeting	Closed. June.



New Mexico Network for Women in Science & Engineering

Date Opened	Action Item	Person/ Committee Responsible	Due Date	Status
10.25.15	Bring suggestions for student awards to the committee	Board Members	Ongoing	Open
12.5.15	Modified: Provide feed-back to Rebecca on the initial draft Business Plan.	Board Members	Ongoing	In progress. Becca will provide updates. Vote at June BM
12.5.15	Collect information and create media for EYH local directors regarding the value-added of the State Network	Rebecca Galves	Next Board Meeting	Closed
12.5.15	Present updates on the media campaign plan at upcoming board meetings.		On-going	Canceled
2.13.16	Look into volunteer/employee designated match/fund match through LANL, Sandia and Intel.	Rebecca Galves/Jan Frigo	April 2017 Board Meeting	Closed
6.11.16	MODIFIED: Complete the conversion of the Careers Book into Spanish version Put out a call for a native speaker of Spanish	Becca Galves	April 2017 Board Meeting	Open In Progress
6.11.16	Look into a phased plan for website transition	Jan Frigo, Diane Oyen	October Board Meeting	Open In Progress
6.11.16	Create a Network Vision Statement	Becca Galves	February Board Meeting	In Progress
8.23.16	Develop and provide a template Annual Meeting Budget.	Jeanne Banks	February 2017 Board Meeting	Closed
8.23.16	Provide a spec for the web site to submit to other web designers.	Rebecca Galves	December 2016 Board Meeting	Modified to have Diane Oyen to send web proposal to the board to be used to solicited additional bids.



New Mexico Network for Women in Science & Engineering

Date Opened	Action Item	Person/ Committee Responsible	Due Date	Status
8.23.16	Determine if there is an avenue for fundraising with PLTW and Ford PAS.	Phyllis Baca	Next Board Meeting	Closed partially. Ford PAS remains
12.3.16	Coordinate development of a calendar of events where the network can/should participate	Cheri Burch	Next Board Meeting	Open
12.3.16	Plan for a Total Wine and More event within a week or two of CeYH. Modified - Look into a Total Wine and More event.	Jeanne Banks	Next Board Meeting	Open
12.3.16	Contact Mercedes regarding a suggestion that responsibilities of the Student Awards Committee be included within a new STEM Outreach committee.	Barbara Torres	Next Board Meeting	Closed.
4.1.17	Look into whether there is a legal issue with providing non-fee membership	Barbara Torres	Next Board Meeting	