



# New Mexico Network for Women in Science & Engineering

**October 20, 2018 Board Meeting  
Place: Embassy Suites**

**1000 Woodward Place NE, Albuquerque, New Mexico, 87102**

2018 - 2019 Officers  
Past President - Phyllis Baca  
President - Rebecca Galves  
Vice President - Nanette Founds  
Treasurer - Jeanne Banks  
Secretary - Barbara Torres

**Attendees:**

Board Members: Rebecca Galves, Barbara Torres, Jeanne Banks  
Board Member Proxies: Dana Roberson (proxy to Jeanne Banks)  
Telephone: Tinka Gammel

The October, 2018 board meeting of the New Mexico Network for Women in Science and Engineering was called to order at 9:06AM by Rebecca Galves, 2018-2019 President.

<u>Topic</u>	<u>Presenter</u>
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<b>Secretary's Report</b> -----	<b>Barbara Torres</b>
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Barbara Torres distributed hard copies of the August 2018 minutes. August 2018 Board meeting minutes were approved as submitted and will be sent to the web master for posting.

<b>Treasurer's Report</b> -----	<b>Jeanne Banks</b>
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Checking Account Balance available on 9/30/2018 is \$ 18,004.65. Savings Account balance is \$8,267.10. Total Assets are \$26,271.59.

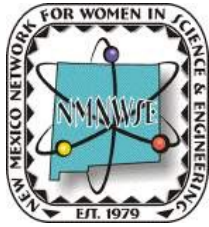
Books have been audited.

ACTION: Investigate getting additional account for fiscal agent activity.  
ACTION: Work with AAUW to determine status of MOU for fiscal agent..

Standing Committee Reports

<b>Annual Meeting Chair</b> -----	<b>Jeanne Banks</b>
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Recommend made that we take a look at changing the timeframe for our meeting to avoid with AAUW and others. Planning for Sept 20-21, 2019 in Northern NM.



# New Mexico Network for Women in Science & Engineering

**Elections-----Yolanda King**

The 2018-2019 NMNWSE Board, as elected at the 2018 Annual Meeting are:

President:	Rebecca Galves
Vice President/President Elect:	Nanette Founds
Treasurer:	Jeanne Banks
Secretary:	Barbara Torres

**Members at Large:**

Term: October 2017 – 2019	Phyllis Baca Cheri Burch Casey DeRaad Dana Roberson Rajaa Shindi
Term: October 2018 – 2020	Tinka Gammel Yolanda Jones King

**IMPACT! Award----- Rebecca Galves**

Rebecca Galves will remain as chair of this committee.

As determined at the Annual Meeting, we will modify the award criteria and judging form for this award. Becca will submit a draft nomination packet at the January board meeting.

We also need to address timing for nominations. Announcement should go out NLT April 30, 2019 with responses due by June 30, 2019 and announcement of the awardee by August 15, 2019.

**STEM Outreach-----Cheri Burch**

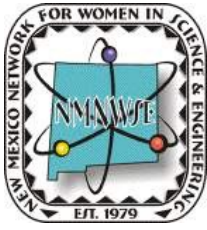
Cheri will remain as chair.

**Website----- Diane Oyen**

Jeanne Banks will obtain a bid for website redesign and update.

**Policies and Procedures-----Barbara Torres**

Barbara Torres will continue as chair of this committee for the next year.



# New Mexico Network for Women in Science & Engineering

**Membership-----Jeanne Banks/Rebecca Galves**

Membership letters will be sent to recent & 2-year prior members. Becca & Jeanne will work on the content and format of the letter.

**Fund Raising-----Rebecca Galves**

Rebecca Galves is remaining as chair.

**Publicity/Outreach-----Casey DeRaad**

Casey DeRaad will continue to chair this committee. Her input is requested as we rework the web site.

**Student Awards-----Mercedes Agogino**

Planning on State Science Fair and Supercomputing Challenge.

**Archives-----Mary Campbell**

No Report.

**Communications-----Tinka Gammel**

No Report

STEM Conferences

**State-----Rebecca Galves**

National EYH has re-installed the license fee. It is \$250 per site.

We have 450 tote bags and 150 water bottles.

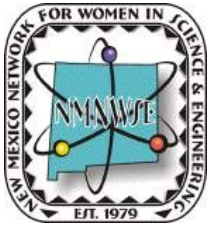
**Local Reports-----Local Chairs**

**Central-----Rochelle Larson**

2019 Central EYH Conference is scheduled for January 26, 2019 in Centennial Hall.

**Los Alamos (Santa Fe) Spring-----Jan Frigo**

Need Report



# New Mexico Network for Women in Science & Engineering

**Santa Fe Fall**-----**Lina Germann**

STEM Santa Fe Conference was held October 13, 2018.

**Las Cruces**-----**Rebecca Galves**

No Report.

**Western**-----**Mikki Jemin**

Silver City Conference is scheduled for February 23, 2019 at WNMU.

**Carlsbad**-----**Cassie Marrs**

No Report

October board meeting was adjourned at 10:14 AM. The next board meeting is scheduled for January 19, 2019.

## Board Meeting Action Items:

Date Opened	Action Item	Person/Committee Responsible	Due Date	Status
10.25.15	Bring suggestions for student awards to the committee	Board Members	Ongoing	Open. In Progress.
12.5.15	Provide feed-back to Rebecca on the initial draft Business Plan.	Board Members	Ongoing	In progress. Becca will provide updates.
6.11.16	Complete conversion of the Careers Book into Spanish. Put out a call for a native Spanish speaker. Mikkie may have a translator available	Becca Galves	Ongoing	Open In Progress
6.11.16	Look into a phased plan for website transition	Diane Oyen	December Board Meeting	Closed. New Website Action Opened
8.23.16	Determine if there is an avenue for fundraising with Ford PAS.	Phyllis Baca	Next Board Meeting	Ongoing



## New Mexico Network for Women in Science & Engineering

Date Opened	Action Item	Person/ Committee Responsible	Due Date	Status
10.22.17	Plan member event in Albuquerque	Jeanne/Cheri	Next Board Meeting	In process. Looking at Mar/ Apr timeframe.
2.10.18	Add an introduction to the "Join Us!" letter for EYH volunteers	Jeanne Banks	Prior to sending letters	Open
10.20.18	Investigate getting an additional account for fiscal agent activity.	Jeanne Banks	Next Board Meeting	Open
10.20.18	Work with AAUW to determine status of MOU for fiscal agent..	Jeanne Banks	Next Board Meeting	Open
10.20.18	Provide a draft IMPACT! Award nomination packet with modified award criteria and judging form.	Becca Galves	January 2019 Board Meeting	Open
10.20.18	work on the content and format of Membership letters to be sent to recent & 2-year prior members.	Becca Galves & Jeanne Banks	Next Board Meeting	Open
10.20.18	Obtain a bid for website redesign and update.	Jeanne Banks	Next Board Meeting	Open